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The LIDS Gazette



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AUDITOR'S CORNER

Please be sure to record all CORIS id numbers on your inmate folders. This will help make for a smoother auditing process.

The following is an update to the February, 2015 Auditor's Corner. The below jails also received an Exceptional Audit Rating and were erroneously excluded from the February Gazette.

- ♦ Charlotte County Jail
- ♦ Loudoun County Jail

Compensation Board staff has created a LIDS-CORIS Excel Reconciliation Guide that can be used by the LIDS Technicians to assist in reconciling their monthly financial data. The users guide has instructions that are easy to read and follow. The LIDS-CORIS Reconciliation Guide has been emailed to all LIDS Technicians. Its use is recommended by the auditor as it can decrease the amount of Data Review time by at least 25% for a jail during the "End-of-Month" data accuracy testing.

In This Edition:

Add CORIS id to Inmate Folder

Disabled LIDS-CORIS Logons

ACT

LIDS-CORIS Post-Backs

ICE Detainers v. Illegal Alien Warrants

LIDS Training

The following are upcoming LIDS training sessions.

July 16th

August 20th

September 17th

All training sessions will be held at DOC Headquarters (6900 Atmore Drive, Richmond VA 23225) from 9am to 3pm. To register for training please call or email Kari Bullock at (804) 371-4299 or kari.bullock@scb.virginia.gov.

DISABLED CORIS LOGONS

For the past several months Compensation Board staff has received a significant number of emails from LIDS users regarding inability to access LIDS-CORIS. Staff has found that the majority of these issues were due to disabled logons.

Security procedures in CORIS dictate that if a logon remains unused for 90 days it will be automatically disabled. Once a login id has been disabled, the procedure for re-activating the logon is the same as creating a new logon. This may take up to two weeks.

Compensation Board staff will be regularly receiving emails from VITA to notify us of any login id's that have not been used in 60 days. A reminder email will be sent to those users. The user must then log on within the next 30 days. If not, the logon will be automatically disabled and it will then be necessary for the user to send an email to the LIDS Analyst, requesting that their logon id be reactivated. To avoid the lengthy process of reactivating logons, staff recommends signing in to CORIS at least once a month to ensure that all user information remains valid.



ADDICTIONS

CORRECTION TREATMENT (ACT)

Reason Confined '81' is used for inmates who were sentenced to a State Responsible sentence length but have been court ordered into a drug treatment program. The Reason Confined (RC) Effective Date used in LIDS-CORIS should equal the date of the acceptance letter from the ACT program.

LIDS-CORIS SYSTEM

POST-BACKS

Please remember that when updating certain screens in LIDS-CORIS, especially the 'Offense Details' screen, the system will perform 'post backs', in which internal checks are performed to ensure that when cross-referenced, information entered passes data integrity checks. During these periods of internal data integrity checks, any new information entered by the user will be wiped out as the screen refreshes itself once the 'post back' is complete. Example: On the Offense Details screen, if the sentenced VCC is entered and the user begins to add the sentencing date before the description of the 'Charge as Sentenced' is populated the sentence date will be wiped out. Please be mindful of this momentary waiting period so that data is not entered that will be wiped out by the system during the data integrity check and then need to be re-entered.

ICE DETAINERS V. ILLEGAL ALIEN WARRANTS

The February, 2015 Gazette addressed how Opinion 14-067 would affect LIDS procedures for inmates held solely on an ICE Detainer. It is important to note, that although the scenarios are similar, the Opinion of the Attorney General specifically addresses ICE detainers, not Illegal Alien Warrants. Authority for Illegal Alien Warrants is granted under §19.2-81.6. Since the authority for an Illegal Alien Warrant comes from a Virginia statute, the historical procedure remains in place. Inmates brought into the jail solely on an Illegal Alien Warrant may be held as RC10 with ARR9988S9 for 72 hours. After 72 hours they must either be released or have their reason confined code updated to then be RC73. The procedure for this type of confinements and guidance for other scenarios may be found in the Quick Reference Guide on the Compensation Board website http://www.scb.virginia.gov/lidsinformation/quick_reference_guide.pdf

2015 LEGISLATIVE UPDATES

Following is the summary of funding and language amendments recommended by the House Appropriations Committee and Senate Finance Committee Budget Conferees to the biennial budget funding proposals in HB1400, impacting local and regional jails. Also included is a summary of items proposed in the Governor's Budget Bill as introduced that remain unchanged.

- ◆ Language and funding have been included to support a 2% across-the-board salary increase effective September 1, 2015 for all Constitutional Officers and their employees contingent upon revenue meeting or exceeding the threshold for a revenue re-forecast pursuant to §2.2-1503.3, Code of Virginia;
- ◆ Language authorizes the Compensation Board to withhold sheriff and jail funding from a locality if the Superintendent of State Police provides notification that the sheriff's office of that locality is not complying with the requirements of the transmittal of information to the Sex Offender and Crimes Against Minors Registry, with such amounts withheld not repaid until the fiscal year in which the sheriff's office returns to compliance;
- ◆ Language is included under provisions for the Department of Corrections reducing the state's capital contribution for the costs of construction, expansion, or renovation of regional jails from fifty percent to twenty-five percent for projects approved by the Governor on or after July 1, 2015, consistent with the provisions of SB1049; Language is also included under the provisions for the Treasury Board providing for capital construction reimbursement (at 50%) for expansion projects previously approved by the Board of Corrections at Prince William/Manassas Regional Jail and Pamunkey Regional Jail.

Budget Bill proposals, unchanged in Conference:

- ◆ Additional funding of \$206,723 is included in FY16, along with 11 new positions, to support staffing of the first phase of a jail expansion at the Central Virginia Regional Jail scheduled to be completed November 1, 2015. The second phase is scheduled to be completed in July, 2016 (FY17) and will require an additional 61 positions at that time;
- ◆ Additional funding of \$2,498,446 has been included in the Conference Report, which combined with \$11,310,001 included in the introduced Budget Bill, provides a total of \$13,808,447 to fully support the projected cost of FY15 per diem payments to local and regional jails for housing of local and state responsible inmates.

Updates & Reminders

- ◆ Effective with the 2015 survey, the reporting month used for the Mental Illness in Jail Survey will be June, instead of July. The survey will now be due July 13th, instead of August 8th.
- ◆ All emails regarding CORIS logons or system functionality should be sent to Compensation Board staff, not CORIS Support. Any LIDS related system issue is required to be logged as a ticket by Compensation Board staff,. DOC staff cannot correct LIDS issues or log those tickets. CORIS Support, virginiacoris@vadoc.virginia.gov, should be contacted only for the following: a duplicate offender, incorrect SSN or SID.

Questions & Suggestions

Questions or comments about the content of the LIDS Gazette are always welcome. If you have such please call or email Kari Bullock. For suggestions or requests about items you might like to see addressed in future editions of the LIDS Gazette please email Kari Bullock at kari.bullock@scb.virginia.gov.

